

*These instructions have been prepared by the Office of Student Financial Aid.  
Please read through them carefully!*

## **Instructions & Procedures for UI Students to Receive Financial Aid While Studying Abroad on UI Programs**

The Office of Student Financial Aid works closely with Study Abroad in International Programs to facilitate the application of financial aid toward the cost of participating in UI study abroad programs.

After the program's application deadline, Study Abroad provides Financial Aid with a list of program participants and a detailed breakdown of the program's cost. Financial Aid will adjust individual students' financial aid packages to reflect the cost of the program (rather than the corresponding session at the UI), and notify all students electronically to their University email account of the adjustments made.

The whole process will work, in theory, without requiring you to make any additional visits to Financial Aid. If, however, you have any questions about the likely impact of participating in a particular program on your financial aid package or about the instructions and procedures which follow, you are welcome to meet with a walk-in counselor in 208 Calvin Hall.

*If you receive financial aid or if you receive a UI scholarship disbursed through the Office of Student Financial Aid, you need to be aware of or take care of the following items in order to receive your financial aid for study abroad:*

### **Getting Ready**

Financial assistance is available to students who wish to study abroad. Plan well in advance and apply for financial aid early. To receive federal financial aid, be sure you have filed all the necessary documents:

- Free Application for Federal Student Aid plus all supporting documentation
- Promissory notes for all loans you accept
- Entrance Counseling form if you are a first-time loan borrower
- Register for the appropriate program according to the instructions given to you by the Study Abroad Office. Note that students may not register for more than 18 hours per semester. (If you have preregistered for UI hours and later decide to study abroad, be sure to drop your other UI classes.)
- To facilitate receipt of financial aid while you are abroad, you may wish to authorize the Cashier's Office to deposit funds directly into your bank account. Complete Financial Aid Direct Deposit process on ISIS.
- You are strongly encouraged to give a parent or other responsible adult power of attorney to sign legal documents on your behalf while you are abroad. You must specifically authorize this person to sign promissory notes for educational loans in order for the Direct Loan Servicing Center to accept his or her signature on a loan note.

### **Getting Your Financial Aid**

- For most programs sponsored by The University of Iowa, financial aid will be credited to your U-Bill to cover your program fees. The balance of your financial aid will be refunded to you to help you cover incidental expenses.
- For programs administered or co-sponsored by the University of Iowa, you will complete the enrollment as indicated by the Study Abroad Office. There is a charge for this enrollment and your financial aid will be credited to your U-Bill with the balance refunded to you to pay program and other costs.
- The earliest financial aid can be disbursed is 10 days prior to the start of your classes.